

**ATTACHMENT A****SECTION - V****SCHEDULE OF BENEFITS****A. WHAT LEGAL SERVICES ARE COVERED?**

| <b>LEGAL SERVICE PROVIDED</b>       | <b>DESCRIPTION</b>   |
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| <b>I. CONSUMER MATTERS</b>          | <ul style="list-style-type: none"><li>• General consultation and advice.</li><li>• Preparation of in pro per (representing self) answers to civil complaints or small claims actions.</li><li>• Claims of exemption filed in response to wage garnishment.</li></ul>   |
| <b>II. SOCIAL SECURITY BENEFITS</b> | <ul style="list-style-type: none"><li>• General consultation and advice.</li><li>• Advice and assistance on requests for Survivor Benefits.</li><li>• Advice and assistance on Transfers of Qualified Earnings.</li><li>• Advice and assistance on Supplemental Security Income (SSI) benefits, not including representation at hearings.</li></ul>  |
| <b>III. PERSONAL BANKRUPTCY</b>     | <ul style="list-style-type: none"><li>• General consultation and advice.</li><li>• Preparation and filing of Chapter 7 Voluntary Petitions for Bankruptcy, for persons unable to pay their creditors and seeking to discharge debt.</li><li>• Preparation for and representation at 341(a) Meetings of Creditors following filing of Chapter 7 Voluntary Petition.</li></ul>                             |
| <b>IV. REAL ESTATE MATTERS</b>      | <ul style="list-style-type: none"><li>• General consultation and advice regarding the purchase of an owner-occupied home.</li><li>• Review of escrow documents, property profiles and other papers in relation to the purchase of an owner-occupied home.</li><li>• Advice only on quitclaim deeds and joint tenant deeds (1/2 hour maximum). Does not include preparation of these documents.</li></ul> |
| <b>V. LANDLORD-TENANT DISPUTES</b>  | <ul style="list-style-type: none"><li>• Consultation, advice and assistance on tenant and housing issues, including rent increases, rent control,</li></ul>  |

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|                                   | <p>health and safety, and security deposits.</p> <ul style="list-style-type: none"> <li>• Advice and assistance on 3 day notices to pay rent or quit or 3 day notices to perform or quit; also, 30 day and 60 day notices.</li> <li>• Advice and assistance on obtaining repairs to units.</li> <li>• Advice and assistance in obtaining return of security deposits.</li> <li>• Answers to Unlawful Detainer complaints (eviction actions), with trial representation only in meritorious cases.</li> </ul>  |
| <b>VI. WILLS</b>                  | <ul style="list-style-type: none"> <li>• Consultation and advice.</li> <li>• Preparation of Individual Simple Wills.</li> <li>• Reciprocal Husband &amp; Wife Wills.</li> </ul>   |
| <b>VII. CRIMINAL MISDEMEANORS</b> | <ul style="list-style-type: none"> <li>• General consultation and advice.</li> <li>• Assistance in plea negotiations only.</li> </ul>   |
| <b>VIII. FAMILY LAW</b>           | <ul style="list-style-type: none"> <li>• Preparation and filing of Joint Summary Dissolution Petitions, for marriages of less than 5 years and without children.</li> <li>• Preparation and filing of Request for Final Judgment of Joint Summary Dissolution Petition.</li> <li>• Preparation and filing of petitions for dissolution of marriages where neither party has any dispute as to property, child support or custody issues.</li> <li>• Preparation and filing of requests for default judgment of standard dissolution proceedings.</li> <li>• Preparation and filing of answers to county child support complaints.</li> <li>• Representation in negotiations in child support cases filed by District Attorney.</li> <li>• Preparation and filing of requests for child support payment modifications and/or termination.</li> <li>• Preparation and filing of adjustments to Franchise Tax Board Levy.</li> </ul> |

## **IX. IMMIGRATION<sup>1</sup>**

- Immigration consultation.
- Work Permit Renewal, I-765.
- Interim Work Permit, available when work permit application is pending more than 90 days.
- Greencard renewal/replacement, I-90.
- Freedom of Information Act Request (FOIA), to request copy of file from Immigration.
- Citizenship application, N-400.
- Family Visa Petition, for spouse, child or where Plan member is the beneficiary (I-130).
- Consular Processing, to obtain immigrant visa for spouse or child in consulate abroad.
- Adjustment of Status Application, I-485, to obtain lawful permanent residency based on family visa petitions or asylum.
- Affidavit of Support, I-864.
- Representation at Adjustment of Status Interview (as needed).
- Removal of Conditional Status on Legal Permanent Residency, I-751.
- Temporary Protected Status (TPS), I-821.
- Cancellation of Removal pursuant to NACARA, I-881, to obtain lawful permanent residency for certain Salvadorans, Guatemalans and their spouses and children.
- V Visas, I-539 for certain spouses and children who are beneficiaries of I-130 family visa petitions filed prior to December 21, 2000.
- K-Visas, I-129 for fiancées and spouses of U. S. citizens who are waiting abroad for visas, and the spouse's children.
- Family Visa Petition (I-130) Inquiry.
- Adjustment of Status (I-485) Inquiry.

<sup>1</sup> Within one year following the Effective Date of this Agreement Attorney will prepare and submit a proposal, for the Trustees to consider, whereby the Fund could offer an additional Covered Service consisting of legal representation in deportation proceedings.

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|  | <ul style="list-style-type: none"> <li>• Citizenship (N-400) Inquiry.</li> <li>• Legalization (Amnesty) per LIFE act, only for members of class action lawsuit who entered U. S. prior to Jan. 1, 1982.</li> <li>• Family Unity Applications, for certain spouses and children of Amnesty applications.</li> <li>• Asylum Applications.</li> <li>• Advance Parole Application, to request permission to reenter the U. S. after travel abroad.</li> <li>• Refuge Travel Document, for asylees to request permission to reenter the U. S. after travel abroad.</li> <li>• General consultation and assistance in completing the and filing the forms for the U.S. Citizenship and Immigration Services Deferred Action program including reimbursement by the Fund of one-half (1/2) the application fee up to \$465.00.</li> </ul> |
| <b>X. MISCELLANEOUS SERVICES</b>       | <ul style="list-style-type: none"> <li>• Complete Notary Service for notarizing signatures on documents.</li> <li>• Powers of Attorney.</li> <li>• Authorization Letters.</li> <li>• Affidavits of support.</li> <li>• Translation of documents used in immigration processing, such as Birth Certificate, Marriage Certificate, Divorce Certificate, Death Certificate.</li> </ul>  |
| <b>XI. COURT COSTS AND FILING FEES</b> | <ul style="list-style-type: none"> <li>• The Plan covers the 50% of Court Costs, Filing Fees, and Service Fees, beginning July 1, 2011 with the remaining 50% payable by the Eligible Participant or Dependent.</li> </ul>   |

## **SECTION - V.**

### **SCHEDULE OF BENEFITS**

#### **B. WHAT LEGAL SERVICES ARE NOT COVERED?**

The following legal services are NOT covered by the Plan. (Some of these services are not covered because group legal service plans are prohibited by law from covering them.)

1. Any matter in dispute involving an Employer, Union or agent or employee of the Union, Employer Association, employee or group or partners to the Plan, or with the Welfare Fund, the Los Angeles Hotel-Restaurant Employer-Union Retirement Fund, this Fund, or the Trustees, agents and employees of such Funds.
2. Legal services to a Dependent which is against the interest of the Employee. This may include closing an existing open case if a conflict arises.
3. Court fines and judgments.
4. Any fees associated with the purchase of homes, including escrow fees, closing, title insurance, title search, or similar costs.
5. Any matter involving a trade or business or otherwise involving property or activities for the production of income.
6. Parking tickets.
7. Matters involving Driving Under the Influence (DUI).
8. Frivolous or Non-meritorious claims or defenses.
9. Appeals.
10. Contingency fee cases.
11. Class actions.
12. Any debt collection defense under \$750.00.
13. Felony charges or dispositions.
14. Representation of Participants and/or Dependents who are Landlords in a Landlord-Tenant Dispute.
15. Any contested dissolution of marriage (divorce). A contested dissolution (divorce) is where the parties (husband and wife) are not in agreement as to the divorce, custody issues, or the distribution of property.
16. Patent or Copyright matters.

17. Any bankruptcy involving a trade or business or otherwise involving property or activities for the production of income.
18. Drafting of living trusts or other probate documents or matters.
19. Any matter not specifically covered under the Schedule of Benefits at Section V, Paragraph A above, and as indicated beginning on page 15 of the summary plan description.
20. Consultations regarding services not covered by the Plan.
21. Representation outside the Los Angeles, California area.

**What about fines or penalties?**

No coverage is provided for the payment of any fines, penalties, judgments or other money awards. Such payment is your responsibility.

**What if attorney fees are awarded by a court or included in a settlement?**

Attorney fees collected under a judgment or settlement agreement belong to the Plan and must be refunded to the Plan.